


Community Technology Training Centers

Summer/Fall 2010 Schedule

<p>IMPORTANT! Orientation is required prior to enrollment in classes. Once you have attended orientation and completed our application, you may attend courses at any location</p> 	Location Initials	Name	Address	Notes
	RHS	Reagan High School	7104 Berkman Dr, 78752	New Mall, Room 414*
	THS	Travis High School	1211 E Oltorf St, 78704	East Entrance, across from Denny's
	SKP	Skillpoint Main Offices	201 E. 2nd St, Ste B, 78702	On the corner of 2nd and San Jacinto
*Our Reagan High School campus will be closed for the summer. All RHS classes have been moved to the Skillpoint Main Offices				
Orientation Schedule >	Date	Location	Time	
	Saturday, July 31	THS	noon-3 PM	
	Saturday, August 28	THS	noon-3 PM	
	Saturday, September 11	THS	noon-3 PM	
	Saturday, September 25th	RHS	noon-3 PM	
	Saturday, October 9th	THS	noon-3 PM	
	Saturday, October 30th	RHS	noon-3 PM	
	Saturday, November 13th	THS	noon-3 PM	
	Saturday, December 4th	RHS	noon-3 PM	
<i>Updated July 7, 2010</i>				

Course Schedule >

Name of class	Section	Start Date	End Date	Location	Notes	Instructor
Intro to PC, Internet and Email - Eng	SKPBeg071210PCIE	July 12, 2010	July 16, 2010	SKP	M, W, F 9 AM-1 PM	P. Smart
Windows OS - Beyond the Basics	SKPInt071210BTB	July 12, 2010	July 15, 2010	SKP	M, T, W, Th 6-9 PM	M. Cofer
Intermediate Word	THSAdv071210AdvWord	July 12, 2010	July 15, 2010	THS	M, T, W, Th 6-9 PM	G. Morrow
Fundamentals of MS Word	SKPInt071910Word	July 19, 2010	July 22, 2010	SKP	M, T, W, Th 6-9 PM	G. Morrow
Intermediate Excel	THSAdv071910IntExcel	July 19, 2010	July 22, 2010	THS	M, T, W, Th 6-9 PM	C. Ezi
Fundamentals of MS Powerpoint	SKPInt072610PP	July 26, 2010	July 29, 2010	SKP	M, T, W, Th 6-9 PM	G. Morrow
Fundamentals of MS Outlook	THSAdv072610Outlook	July 26, 2010	July 29, 2010	THS	M, T, W, Th 6-9 PM	G. Padres
Fundamentals of MS Excel	SKPInt080210Excel	August 2, 2010	August 5, 2010	SKP	M, T, W, Th 6-9 PM	G. Morrow
Intro to Document Creation - English	THSBeg080210DC	August 2, 2010	August 5, 2010	THS	M, T, W, Th 6-9 PM	J. Noblitt
Windows OS - Beyond the Basics	SKPInt080910BTB	August 9, 2010	August 13, 2010	SKP	M, W, F 9 AM-1 PM	P. Smart
Fundamentals of Database Design	SKPInt080910DD	August 9, 2010	August 12, 2010	SKP	M, T, W, Th 6-9 PM	G. Morrow
Intro to PC, Internet and Email - Eng	THSBeg080910PCIE	August 9, 2010	August 12, 2010	THS	M, T, W, Th 6-9 PM	J. Noblitt
Fundamentals of MS Word	SKPInt081610Word	August 16, 2010	August 20, 2010	SKP	M, W, F 9 AM-1 PM	P. Smart
Windows OS - Beyond the Basics	THSInt081610BTB	August 16, 2010	August 19, 2010	THS	M, T, W, Th 6-9 PM	J. Noblitt
Business Applications of MS Office	SKPAdv081610BusApps	August 16, 2010	August 19, 2010	SKP	M, T, W, Th 6-9 PM	C. Ezi
Fundamentals of MS PowerPoint	SKPInt082310PP	August 23, 2010	August 27, 2010	SKP	M, W, F 9 AM-1 PM	P. Smart
Fundamentals of MS Excel	SKPInt083010Excel	August 30, 2010	September 3, 2010	SKP	M, W, F 9 AM-1 PM	P. Smart
Business Applications of MS Office	RHSAdv091310BusApps	September 13, 2010	September 16, 2010	RHS	M, T, W, Th 6-9 PM	TBA
Intro To Keyboarding and Mouse - Eng	THSPrep091310	September 13, 2010	September 15, 2010	THS	M, T, W, 6-9 PM	TBA
Fundamentals of Database Design	SKPInt091310DD	September 13, 2010	September 17, 2010	SKP	M, W, F 9 AM-1 PM	P. Smart

Business Applications of MS Office	SKPAdv092010BusApps	September 20, 2010	September 24, 2010	SKP	M, W, F 9 AM-1 PM	P. Smart
Intermediate Excel	RHSAdv092010IntExcel	September 20, 2010	September 23, 2010	RHS	M, T, W, Th 6-9 PM	TBA
Windows OS - Beyond the Basics	RHSInt092710BTB	September 27, 2010	September 30, 2010	RHS	M, T, W, Th 6-9 PM	TBA
Intro to Document Creation - English	THSBeg092710DC	September 27, 2010	September 30, 2010	THS	M, T, W, Th 6-9 PM	TBA
Fundamentals of MS Word	RHSInt100410Word	October 4, 2010	October 7, 2010	RHS	M, T, W, Th 6-9 PM	TBA
Intro to PC, Internet and Email - Eng	THSBeg100410PCIE	October 4, 2010	October 7, 2010	THS	M, T, W, Th 6-9 PM	TBA
Fundamentals of MS Powerpoint	RHSInt101110PP	October 11, 2010	October 14, 2010	RHS	M, T, W, Th 6-9 PM	TBA
Windows OS - Beyond the Basics	THSInt101110BTB	October 11, 2010	October 14, 2010	THS	M, T, W, Th 6-9 PM	TBA
Professional Development Week	RHS101810PD	October 18, 2010	October 20, 2010	RHS	M, T, W 6-9 PM	TBA
Fundamentals of MS Word	THSInt101810Word	October 18, 2010	October 21, 2010	THS	M, T, W, Th 6-9 PM	TBA
Fundamentals of MS Excel	RHSInt102510Excel	October 25, 2010	October 28, 2010	RHS	M, T, W, Th 6-9 PM	TBA
Fundamentals of MS Powerpoint	THSInt102510PP	October 25, 2010	October 28, 2010	THS	M, T, W, Th 6-9 PM	TBA
Intro To Keyboarding and Mouse - Eng	RHSPrep110110	November 1, 2010	November 3, 2010	RHS	M, T, W 6-9 PM	TBA
Fundamentals of Database Design	RHSInt110110DD	November 1, 2010	November 4, 2010	RHS	M, T, W, Th 6-9 PM	TBA
Intro to Document Creation - English	RHSBeg110810DC	November 8, 2010	November 11, 2010	RHS	M, T, W, Th 6-9 PM	TBA
Fundamentals of MS Excel	THSInt110810Excel	November 8, 2010	November 11, 2010	THS	M, T, W, Th 6-9 PM	TBA
Intro to PC, Internet and Email - Eng	RHS111510PCIE	November 15, 2010	November 18, 2010	RHS	M, T, W, Th 6-9 PM	TBA
Windows OS - Beyond the Basics	THSInt111510BTB	November 15, 2010	November 18, 2010	THS	M, T, W, Th 6-9 PM	TBA
Fundamentals of Database Design	THSInt111510DD	November 15, 2010	November 18, 2010	THS	M, T, W, Th 6-9 PM	TBA
Thanksgiving Break - Closed	NO CLASSES OR DROP-IN	November 20, 2010	November 28, 2010	ALL CAMPUSES	CLOSED****	CLOSED***
Business Applications of MS Office	THSAdv112910BusApps	November 29, 2010	December 2, 2010	THS	M, T, W, Th 6-9 PM	TBA
Fundamentals of MS Word	THSInt112910Word	November 29, 2010	December 2, 2010	THS	M, T, W, Th 6-9 PM	TBA
Windows OS - Beyond the Basics	RHSInt120610BTB	December 6, 2010	December 9, 2010	RHS	M, T, W, Th 6-9 PM	TBA
Fundamentals of MS Powerpoint	THSInt120610PP	December 6, 2010	December 9, 2010	THS	M, T, W, Th 6-9 PM	TBA
Fundamentals of MS Word	RHSInt121310Word	December 13, 2010	December 16, 2010	RHS	M, T, W, Th 6-9 PM	TBA
Fundamentals of MS Excel	THSInt121310Excel	December 13, 2010	December 16, 2010	THS	M, T, W, Th 6-9 PM	TBA

Contact Information:

Phone / Voicemail: 512-323-6773, Ext. 122
email: CTTC@skillpointalliance.org
<http://www.skillpointalliance.org>

